NEWFOUNDLAND
LABRADOR
LIQUOR CORPORATION

Dear Applicant:

Enclosed is an application for a **Catering License**; please complete all sections.

A $100.00 fee is required to accompany this application for processing.

***Please note:** upon receipt of an approved Catering license, you must complete and submit a *Notification of Use of Catering License* form (enclosed) for all planned functions.

If you require additional information, please call 724-1159 or email corporateservices@nlliquor.com.

Enclosures

NEWFOUNDLAND
LABRADOR
LIQUOR CORPORATION

APPLICATION FOR CATERING LICENSE

***Please note that a $100 application fee is required.**

1. Name of Licensee: _____

   License #: _____

   Street Address: _____

   City/Town/Community: _____ Postal Code: _____

2. Purpose for which the License is required:

   _____

   _____

NOTE: **ALL PREMISES MUST BE APPROVED BY THE PROVINCIAL FIRE COMMISSIONER'S OFFICE, SERVICE NL, AND THE MUNICIPALITY (IF APPLICABLE).**

THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT A MEAL IS PROVIDED.

_____ _____

Signature of Applicant Date

Fee Payment:

Cheque or Money Order: please make payable to **NEWFOUNDLAND LABRADOR LIQUOR CORPORATION**.

Credit Card: please pay online at https://service.clearservice.com/nlcsecure/nlcpay/payment.aspx

Please send completed application to:

NEWFOUNDLAND LABRADOR LIQUOR CORPORATION
P.O. Box 8750, Stn. A
St. John's, NL A1B 3V1
Attention: Regulatory Services

Telephone: 724-1159 **Facsimile: 753-8625** **Email: corporateservices@nlliquor.com**

PRIVACY NOTICE The above information is collected under the authority of section 61(c) of the *Access to Information and Protection of Privacy (ATIPP) Act, 2015*. The information is collected for the purpose of administration and determining eligibility for the issuance of a liquor license. Personal information collected by NLC is protected under the *ATIPP Act*. If you have any questions about the collection or use of this information, please contact NLC's ATIPP Coordinator at (709) 724-1159.

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NOTIFICATION OF USE OF CATERING LICENSE

This form shall be completed as notification of functions for which the Liquor Establishment's Catering License is being used. Please forward to the NLC **two weeks** prior to the date of the proposed function(s).

Name of Licensee: _____

License #: _____

Name of Establishment: _____

Address: _____

Telephone number: _____

Contact person: _____

Date and Time	Type of Function	Premises	Location

What arrangements will be made regarding the provision of food at such functions?

_____

_____

NOTE: This notification must be accompanied by **Verification of Food Establishment License**, an **Occupancy Permit** and a **Capacity Card** issued by the Provincial Fire Commissioner.

_____ _____

Signature of Licensee Date

Please send notification to:

NEWFOUNDLAND LABRADOR LIQUOR CORPORATION
P.O. Box 8750, Stn. A
St. John's, NL A1B 3V1
Attention: Regulatory Services

Telephone: 724-1159 **Facsimile: 753-8625** **Email: corporateservices@nlliquor.com**

APPROVED BY NEWFOUNDLAND LABRADOR LIQUOR CORPORATION:

Signature: _____ (Liquor Licensing) Date: _____

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