



Dear Applicant:

Enclosed is an application for **Approval to Extend a Licensed Premises**; please complete all sections.

Please note that the following requirements must be satisfied before an application is processed:

- (1) A detailed plan, drawn to scale on paper no larger than 8.5" x 14", of the proposed area to be extended **must** accompany an application.
- (2) All applications must be signed by the fire, municipal and police authority in the area.
- (3) The extension of premises must be attached to the existing licensed premises and must be fenced in with double snow fencing.
- (4) Access to the extension of premises must take place from the licensed premises.
- (5) Only cans or disposable drinking containers are permitted to be used for the sale and consumption of alcoholic beverages within the extended premise.
- (6) Sufficient lighting shall be provided for evening functions.
- (7) All other requirements of the *Liquor Control Act* and *Liquor Licensing Regulations* with respect to the sale and consumption of alcoholic beverages will apply.

PLEASE NOTE: THE CAPACITY OF THE LICENSED PREMISES DOES NOT INCREASE WITH THE EXTENSION OF PREMISES IN PLACE.

If you require additional information, please call 724-1159 or email corporateservices@nliquor.com.

Enclosures



APPLICATION FOR APPROVAL TO EXTEND LICENSED PREMISES

***Please note: An application fee of \$100 must accompany this form**

1. Name of Licensee: _____
 License No.: _____
 Address: _____
 _____ Postal Code: _____

2. Purpose of extension and date(s) & time(s) required:

 Signature of Applicant

 Date

This application must be approved and signed by the following authorities:

MUNICIPAL AUTHORITY	FIRE AUTHORITY	POLICE AUTHORITY
SIGNATURE	SIGNATURE	SIGNATURE
TITLE	TITLE	TITLE
TELEPHONE #	TELEPHONE #	TELEPHONE #

PLEASE NOTE THAT PLANS, DRAWN TO SCALE ON PAPER NO LARGER THAN 8.5" X 14", OF PROPOSED EXTENSION MUST ACCOMPANY THIS APPLICATION.

Fee Payment:

Cheque or Money Order: please make payable to **NEWFOUNDLAND LABRADOR LIQUOR CORPORATION.**

Credit Card: please pay online at <https://service.clearservice.com/nlcsecure/nlcpay/payment.aspx>

Please send completed application to:

**NEWFOUNDLAND LABRADOR LIQUOR CORPORATION
 P.O. Box 8750, Stn. A
 St. John's, NL A1B 3V1
 Attention: Regulatory Services**

Telephone: 724-1159

Facsimile: 753-8625

Email: corporateservices@nliquor.com

PRIVACY NOTICE The above information is collected under the authority of section 61(c) of the *Access to Information and Protection of Privacy (ATIPP) Act, 2015*. The information is collected for the purpose of administration and determining eligibility for the issuance of a liquor license. Personal information collected by NLC is protected under the *ATIPP Act*. If you have any questions about the collection or use of this information, please contact NLC's ATIPP Coordinator at (709) 724-1159.